

CAMPUS IMPROVEMENT PLAN

Andrews ISD

Campus: Middle School

2008-2009

CAMPUS GOAL: Andrews ISD has students, programs, and policies that are supported by actively involved parents and community members.

PERFORMANCE OBJECTIVE: Attendance – Grades 6-8 - Achieve a high percentage rate of attendance at the Middle School campus. Maintain a campus attendance rate of 94% or higher and be recognized by the state as exemplary.

SUMMATIVE EVALUATION: The AEIS Report will indicate the attendance rate for the 2008-2009 school year.

STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	TIMELINE		FORMATIVE EVALUATION
			Impl.	Comp.	
<i>Inform students and parents of state laws concerning attendance</i>	<i>Principal, Counselor, Assistant Principal, Teachers</i>	<i>Student Handbook, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review ADA and individual student attendance</i>
<i>Have professional staff stress the importance of daily attendance</i>	<i>Principal, Counselor, Assistant Principal, Teachers</i>	<i>Administration, Faculty, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review ADA</i>
<i>Contact parents on a daily basis when a student is absent</i>	<i>Attendance Clerk</i>	<i>Attendance Clerk, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review Daily Attendance</i>
<i>Contact parents when a poor attendance pattern is established</i>	<i>Principal, Counselor, Assistant Principal</i>	<i>Letters to Parents, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review ADA</i>
<i>Conference with students when attendance is poor</i>	<i>Assistant Principal, Principal, Counselor</i>	<i>Documentation of Absences, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review ADA</i>
<i>The Principal and Assistant Principal will track excessive and unexcused absences</i>	<i>Assistant Principal, Principal</i>	<i>Records of students, Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Review ADA</i>
<i>Contact law enforcement agencies when a student is truant or has received too many unexcused absences as defined by TEC 25.095</i>	<i>Principal, Assistant Principal, Police, City Judge</i>	<i>Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Reduce the number of student truancies</i>
<i>Contact parents by letter after the 2nd unexcused absence</i>	<i>Principal Assistant Principal</i>	<i>Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Increased parent awareness and improve attendance</i>

<i>Contact parents by letter after the 4th unexcused absence and law enforcement agencies.</i>	<i>Principal, Assistant Principal, Police, City Judge</i>	<i>Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Increased parent awareness and improve attendance</i>
<i>Student will be required to attend Saturday School to regain credit loss if absences exceed state limit</i>	<i>Principal, Assistant Principal, Saturday School Teacher</i>	<i>Local Funds</i>	<i>Aug '08</i>	<i>May'09</i>	<i>Increased parent awareness and improve attendance.</i>